

**Minutes of the Vestry Meeting
Trinity Episcopal Cathedral
August 20, 2024**

Dean Tim gave an opening prayer and called the meeting to order at 6:03 p.m.

Present: Dean Tim Watt, Carol Roman, Luke Wolfe, Marne' McKimmey, Eric Numella, Dave Bennum, Kathryn Landreth, Nancy Petersen, Margaret Brown, Barb Marquand, Rebecca Dixon.

Absent: Mikkel Bassett, Aaron Koning, Bruce Bethke and Lindsay Campbell

Dean Tim established a quorum.

The group recited the Mission Statement of Trinity Episcopal Cathedral, and Dean Tim led a meditation from Ephesians on The Armor of God.

Old Business:

A correction was suggested for the minutes of the July 16, 2024, vestry meeting. It was noted that Lisa Otterson is serving on the Facilities Committee, not the Columbarium Committee as stated. The minutes were approved as corrected upon a motion by Kathryn Landreth and second by Nancy Petersen.

The engagement agreement with CPA firm Barnard Vogler & Co. to support the finance office was approved upon a motion by Kathryn Landreth and second by Margaret Brown.

Junior Warden Margaret Brown presented a list of proposed appointees to the Capital Campaign Building Committee, explaining that there was a need for some new members to replace those unable to serve and to round out the committee. The following appointees were approved upon a motion by Margaret Brown and a second by Kathryn Landreth. Marné McKimmey abstained. The appointees are Harvey Fennell (chair), Mimi Butler, Bruce Bethke, Gerrie Lilley, Ann Morgan, Barbara Small, Reynolds Cafferata, Howard Bennett, Steve Peeck and Marné McKimmey. Ex-officio members are Dean Tim Watt, senior warden (currently Barbara Marquand) and junior warden (currently Margaret Brown.)

New Business:

Margaret Brown presented suggested changes by the Finance Administration Committee to the committee's charter to better reflect its mission. The Vestry reviewed the wording changes and approved the charter modifications upon a motion by Barb Marquand and second by Nancy Petersen.

Margaret Brown reported that the Facilities Committee is reviewing possible landscaping changes to improve security and safety on the property. Upon a motion by Kathryn Landreth and second by Dave Bennum, the Vestry approved the pursuit of a parish workday initiative and the development of an RFP for shrub removal.

Barb Marquand reported that the new website is live and that Mikkel Bassett, who shepherded the project, would give a brief overview at the next vestry meeting.

Executive Session:

Dean Tim asked for an executive session. The vestry moved into an executive session at 6:31 p.m. upon a motion by Kathryn Landreth, second by Rebecca Dixon. The vestry moved out of executive session at 6:45 p.m.

Dean's Report:

Dean Tim updated the vestry on efforts to organize the columbarium at Trinity and expressed thanks to members of the committee undertaking that work. He also expressed appreciation for volunteers who have organized the Sunday School area in the undercroft. And he shared news of Rev. Tanya Watt's new position at St. Catherine's and informed Vestry that Tanya is also working with The Diocese of Nevada. Her position in The Diocese involves communication, cooperation and training for various churches and, as the Cathedral of Nevada, Trinity will be involved in these endeavors.

Senior Warden Report:

Barbara Marquand reported on a variety of upcoming events and initiatives, including Trinity's hosting of the Northwest Mission District meeting Aug. 24, the parish picnic hosted by A Lot of Good Men on Aug. 25 and the Keep Truckee Meadows Beautiful River Cleanup on Sept. 21. She also reviewed the budget timeline for the fall, reported that Kait Flocchini will head the Stewardship Committee this year and asked Vestry members to sign up to do announcements during the services. In addition she mentioned that the Vestry will discuss establishing "norms" and that vestry resource handbooks will be ordered for members.

Junior Warden Report:

Margaret Brown gave an update on the Facilities Committee, which is meeting monthly, noted that items needing attention will be listed in a "Book of Common Repairs," and reported that the new Parish Hall door will be installed on Sept. 13.

Finance Reports:

Co-Treasurer Carol Roman presented the financial reports. The reports were approved on a motion by Dave Bennum and second by Margaret Brown.

On a motion by Kathryn Landreth and second by Margaret Brown, the meeting was adjourned at 7:25 p.m..

The Vestry concluded the meeting with a prayer.

The next regularly scheduled vestry meeting will be on Sept. 17, 2024, in the Parish Hall starting at 6 p.m. with a shared dinner at 5:30 p.m.

Vestry members who signed up to bring the meal are:

- o Dave - main dish
- o Marné - salad
- o Aaron - dessert
- o Kathryn - drinks

