

**Minutes of the Vestry Meeting  
Trinity Episcopal Cathedral  
September 17, 2024**

Dean Tim called the meeting to order at 6:04 p.m., and vestry member Mikkel Bassett gave an opening prayer.

**Present:** Dean Tim Watt, co-treasurer Carol Roman, Luke Wolfe, Marne' McKimney, Eric Nummela, Dave Bennum, Kathryn Landreth, Margaret Brown, Barb Marquand, Rebecca Dixon, Mikkel Bassett, Aaron Koning, Bruce Bethke.

**Absent:** Lindsay Campbell and Nancy Petersen

Dean Tim established a quorum.

The group recited the Mission Statement of Trinity Episcopal Cathedral, and Dean Tim led a meditation and discussion on stewardship.

**Old Business**

**Minutes:** A few corrections were suggested for the August 20, 2024, minutes. The minutes incorrectly stated that co-treasurer Lindsay Campbell, who was absent, presented the financial reports with co-treasurer Carol Roman. The last names of Mikkel Bassett and Steve Peeck were misspelled. The minutes were approved as corrected upon a motion by Kathryn Landreth and second by Marné McKimney. Bruce Bethke and Mikkel Bassett abstained.

**Website and stewardship update:** Mikkel Bassett gave an overview of the new website and an update on the 2025 stewardship campaign. The stewardship committee is finalizing materials and will send them to the printer the first week of October. Walk in Love is the theme.

The stewardship committee requested funds to print banners to advertise the campaign, as well as mugs and magnets with the stewardship logo. The mugs will be given to Ministry Moment speakers, and the magnets to parishioners who pledge.

An allocation of up to \$500 for stewardship campaign banners, mugs and magnets was approved on a motion by Mikkel Bassett and a second by Dave Bennum. Mikkel Bassett suggested that a line item be included in the 2025 budget for the annual stewardship campaign.

**Hearing technology survey update:** Aaron Koning reported that he will develop questions for a survey of parishioners about hearing loss and report back to the Vestry in October. The Cathedral office will send the survey through Constant Contact. The purpose of the survey is to learn how many parishioners are using hearing aids and if their hearing aids would be compatible with technology the Cathedral may consider purchasing and installing for its sound system.

## **New Business**

**Donation allocation:** Co-treasurer Carol Roman reported that in addition to an annual 2024 pledge, a parishioner gave Trinity a one-time \$103,000 donation. The parishioner would like the money to go toward repairing and restoring Trinity's stained glass windows. The vestry approved allocating the money for stained glass repair and restoration on a motion by Margaret Brown and a second by Bruce Bethke.

**Purchase of ovens and microwaves:** Dean Tim reported that new appliances were purchased to replace the ovens and microwaves in the kitchen. The old appliances were no longer functional or safe to use, and new ones were needed for upcoming parish events, including the Trinity teens' Sept. 21 spaghetti dinner fundraiser. An anonymous donor funded the purchase. The vestry approved ratifying the purchase of ovens and microwaves on a motion by Kathryn Landreth and a second by Dave Bennum.

**Clergy education allocation:** Dean Tim reported that the Diocese of Nevada requires that each parish spend at least 1% of its previous year's net disposable income on theological education. Trinity included the required amount in its 2024 budget. The spending options are to send the money directly to an accredited Episcopal seminary or to the diocese's Nevada Clergy Education Fund or to use the money locally to offset costs of accredited continuing theological education with advance approval by the bishop. The vestry approved allocating the required amount for the diocese's Nevada Clergy Education Fund on a motion by Mikkell Bassett and second by Aaron Koning.

**Vestry norms:** Senior Warden Barb Marquand led a discussion on setting vestry norms, and Dean Tim provided background on norm setting at his previous parish. Vestry members were asked to think about norms and bring suggestions for discussion at the next vestry meeting or email suggestions to the senior warden beforehand.

**Convention delegate:** Senior warden Barb Marquand reported that one of the elected delegates to the Nevada diocesan convention is unable to attend, and neither of the alternates is available. The vestry approved appointing Marné McKimmey as a delegate

on a motion by Barb Marquand and second by Kathryn Landreth. Marné McKimmey abstained.

**Water fountain:** Youth vestry member Luke Wolfe reported that the water fountain in the undercroft is not working and there's not a water fountain upstairs in the Cathedral. Junior warden Margaret Brown noted that the facilities committee is looking at options to provide a water source.

## **Dean's report**

Dean Tim reported the following:

- Average weekend attendance was at 196, up from last year, and attendance for the most recent weekend was 210.
- The columbarium was low on its urn supply. With research help from facilities committee member Lisa Otterson, the Cathedral got a bid at a discounted rate for buying in gross and ordered 144 urns. The money for the urns came out of designated funds for the columbarium.
- The Sunday School had an excellent kickoff, thanks to all the volunteers, including vestry member Marné McKimmey.

## **Senior warden's report**

Senior warden Barb Marquand:

- Updated the vestry on the Northwest Mission District meeting and summarized the canon amendments that will be considered at the Nevada diocesan convention.
- Noted the upcoming Keep Truckee Meadows Beautiful River Cleanup and the teen's spaghetti dinner on Sept. 21 and the ministry fair on Sept. 29.
- Circulated signup sheets for making announcements at church and bringing dinner to upcoming vestry meetings.

## **Junior warden's report**

Junior warden Margaret Brown reported that the facilities committee is assembling a "book of common repairs" and meeting with contractors to get estimates for repairing concrete. Dean Tim noted that lighting has been heightened at the Tower Door to improve security.

## **Financial Matters**

**August financial reports:** Co-treasurer Carol Roman presented the August financial reports. The vestry approved the reports on a motion by Dave Bennum, second by Mikkel Bassett.

**Finance Administration Committee:** Junior warden Margaret Brown referred the vestry to the committee's notes from FAC chair Betsy Bethke.

### **Closing**

On a motion by Mikkel Bassett and second by Margaret Brown the meeting was adjourned at 7:28 p.m. Dean Tim led a closing prayer.

**Next meeting:** Oct. 15 - 5:30 p.m. shared dinner, 6 p.m. meeting

Main Dish: Marné

Salad: Margaret

Dessert: Ann

Drinks: Rebecca