

Minutes of the Vestry Meeting  
Trinity Episcopal Cathedral  
January 20, 2026

At a meeting of the vestry, Dean Tim Watt gave an opening prayer and called the meeting to order at 6:01 p.m.

Present:

Margaret Brown, Ann Morgan, Bruce Bethke, Eric Nummela, Kathryn Landreth, Rebecca Dixon, Gary Warren, Nan Marie Wollam, Josie Flocchini, Mikkel Bassett, Lindsay Campbell, Dean Tim Watt and Canon Diana Turner.

Absent: Josette Dornoff, Aaron Koning

A quorum was established by the clerk.

A motion to amend the agenda to move the Parish Hall proposal report above the Consent Agenda was made by Margaret Brown. The motion was seconded by Bruce Bethke and approved.

The Mission Statement was recited. The Vestry's annual goals were revisited.

Dean Tim lead the vestry in a meditation.

Dean Tim lead the outgoing vestry members, Mikkel Bassett, Bruce Bethke, Josie Flocchini, Kathryn Landreth and Ann Morgan, in a decommissioning liturgy.

Harvey Fennell presented the current status of the Parish Hall Restoration. The Parish Hall Restoration Committee retained an architect to develop a site plan and building concepts. Those plans were presented to the congregation at a Town hall meeting and the plans revised after taking into account input provided by congregants. The plans were then submitted to two general contractors to provide cost projections. While the Committee is still waiting on the second cost projections, the first projection was approximately \$12 million dollars, far in excess of what was expected or, it is believed, could reasonably be raised. After discussion, the vestry determined that it would not be responsible to mortgage our mission for a new building. Pending receipt of the second cost projections, the vestry has asked the Committee to retain a planner to review the current parish hall and make a proposal for remodeling the same. On motion by Margaret Brown, second by Kathryn Landreth, the vestry authorized the Parish Hall Restoration Committee to obtain a cost estimation proposal for remodeling the existing Parish Hall building.

The consent agenda, consisting of the minutes of the December meeting (correcting those in attendance to note that neither Rebecca Dixon nor Katherine Mahanna were present) and the canon's report were approved following a motion by Mikkel Bassett, second by Bruce Bethke.

Margaret Brown circulated a sign up sheet for announcements and asked those going off to Vestry if they would continue to assist until the new vestry members have an opportunity at the February vestry meeting to sign up.

Dean Tim advised the vestry the Carol Roman received a new job offer that required her to step down as Co-Treasurer. After discussing the position with Lindsay Campbell, she agreed to be reappointed as Treasurer. Lindsay also recommended that the vestry retain a bookkeeping service. She has been advised that an agreement for part-time bookkeeping services will cost approximately \$20,000. Such expense

could be covered by using that part of the surplus received in 2025 that is not used to prepay a portion of the Diocesan Asking.

On motion by Ann Morgan, second by Margaret Brown, the vestry approved an amendment to the budget to amend the total amount of projected pledge revenue to \$704,000 and to add a new line item under expenses for a part-time bookkeeping service in an amount not to exceed \$22,000.

Ann Morgan presented proposed language amending Dean Tim Watt's contract to 1. eliminate the time line for providing financial assistance to the Dean 2. Increase the amount that the Cathedral will either loan or ask the Endowment Trust to loan to \$300,000 at the then long term Applicable Federal Rate, evidenced by a promissory note and secured by the residence 3. Provide that the vestry can ask the Standing Committee to approve, at the Dean's election, a cancellation of the note in exchange for the Cathedral taking an equity position in the residence equal to the amount of the loan. If that occurs, the Cathedral will obtain its reimbursement for the funds loaned from any increase in value to the property when the property is sold.

Upon motion by Ann Morgan, second by Kathryn Landreth, the vestry approved the proposed amendment language. Ann will finalize the amendment and obtain the signature of the Senior Warden and Dean Tim.

Ann agreed to discuss the amendment with the Bishop and ask to present the same to the Standing Committee.

Dean Tim reported on the failure of the Mini-split in the cathedral. After discussion and review of the recommended replacement proposal from Pinnacle in the amount of \$9380.00, the vestry, on motion by Gary Warren, second by Katherine Mahanna approved the purchase and installation of a mini split replacement and designated the funds received from the endowment to pay for the same.

Dean Tim reported that the parochial report will be due March 1, 2026. Vestry will need to approve the report at its February meeting.

Dean Tim advised that the Shrove Tuesday event will occur during the time Trinity is hosting the Warming Center. Dean Tim believes that the two events can be managed in such a way as not to conflict. The Shrove Tuesday Pancake Supper is also scheduled for the same night as the February vestry meeting. After a review of calendars, the next Vestry meeting will be held on February 24, 2026.

Dean Tim reported that the Average Sunday Attendance (ASA) grew to 197 in 2025, a total increase of 25 during his tenure and up 5 over 2024. He also reported on pastoral calls made. He has started a forum series for the Chronological Bible-in-a-year in an effort to improve Episcopalians' biblical literacy. The Annual Meeting is scheduled for Sunday, January 25, 2026. All vestry members are asked to attend. Dean Tim is appointing Nancy Marie Wollam Senior Warden. He thanked outgoing Senior Warden, Margaret Brown, along with the outgoing vestry members. Finally, a letter to the vestry expressing concerns surrounding the burial of a parishioner was circulated along with Dean Tim's response. Dean Tim stated how sorry he was.

Margaret Brown, Senior Warden, advised that the Annual Report was concluded and was in the process of being proofread before it was circulated.

Bruce Bethke, Junior Warden reported that it had been a quiet month at the Cathedral. In addition to the previously discussed mini-split, filters were changed for the various AC units. An estimate is being sought for piping the fire sprinkler test line to the outside. Pricing for the reprogramming of the HVAC PLD

exceeded \$12,000 so the Facilities Committee is checking to see if another course of action might be possible.

Ann Morgan reported that a new Welcome and Hospitality Committee will be established for 2026 to include the new vestry members, any current vestry members and ministry leaders. The Dean's Tea, a suggestion from last year's Welcome and Hospitality Committee, will be held on February 22 after the 11 o'clock service. The 2025 Committee will be asked to evaluate ways we can be more welcoming at our large Christmas and Easter Services. Also, to expand the folk available to make announcements, Servers and Lectors as well as ministry leaders will be asked to help make announcements at services.

Lindsay Campbell, Treasurer, advised that as of January 20, the cut off date for finalizing pledge revenue for 2026, pledges were \$704K vs. \$679K the prior year. There were 6 fewer pledging units. At year's end, the Cathedral had a net profit of \$68,817.

The Balance Sheet for 2025 is finished.

The income and expenses report along with the Balance Sheet was presented and discussed.

Upon motion by Mikkel Bassett, second by Bruce Bethke, the financial statements were accepted as presented.

Upcoming Events in January and February were provided in the agenda.

The next vestry meeting will be held February 24, 2026 starting with shared supper at 5:30 p.m. with the meeting to commence at 6:00 p.m. in the parish hall conference room.

The meeting was adjourned at 7:30 p.m.

The Vestry concluded the meeting with prayer.